

**Merrill Area Public Schools
Regular Board of Education Meeting
February 16, 2022 – Minutes**

The meeting was called to order by President Kevin Blake at 5:30 PM in the Merrill High School Auditorium.

Board members present: Nubs Ashbeck, Jacqueline Gremler, Chad Krueger, Ron Liberty, Maria Volpe, Brett Woller, Linda Yingling and Kevin Blake (a quorum was present). Board members absent: Kendra Osness. Others Present: Dr. John Sample, Superintendent; Glenda Oginski, Director of Curriculum & Instruction; Karen Baker, Director of Special Education & Pupil Services; Eddie Then, Director of Business Services; Trisha Detert, Director of 4K/Head Start/Early Childhood; Shannon Murray, High School Principal; Megan Kautzer, High School Associate Principal; Ryan Martinovici, Middle School Principal; Mark Seaman, Middle School Associate Principal; Student Board Representatives Isaiah Rell and Amelia Skoviera; approximately 20 people from the staff and public; and, Tammy Woller, Recorder.

President Blake led the Pledge of Allegiance.

There were no public comments.

Along with Coaches Mullenberg, Suchocki and Arneson, Allison Hunter, Adeline Callos, Brindelyn Eternicka and Bridget Steinagel were recognized for making it to the first ever WIAA Girls State Wrestling Tournament.

Student BOE Representatives, Amelia Skoviera and Isaiah Rell update the Board on high school activities including winter sports winding down; spring sports getting ready to start in a few weeks; scholarship season; Army National TaeKwonDo performance; Spring Musical is April 6-9; Solo and Ensemble is March 5; Winterfest discussions and plans; ACT Test is fast approaching; and, the Clara Lux Singing Valentines.

Administrative reports were shared with the Board including PRSYL Monthly Data; Student Monitor Reports; Achievement Gap Reduction (AGR) Objectives; Sharing of Mental Health Services Throughout the District; Second Friday in January Enrollment; Business Services Update; Food Participation Update; Buildings & Grounds/Transportation Update; and, the Superintendent's Report.

Committee reports were shared with the Board including from the Finance/HR and Curriculum/Technology/Pupil Services Committees.

MOTION by Volpe, second by Woller to approve the CESA 9 2022-2023 shared service contract as [presented](#) with a projected cost of \$307,287. Motion carried unanimously.

MOTION by Volpe, second by Woller to approve the revisions and second reading of Policies 3120/4120 Employment of Staff and to recommend administration make corresponding changes as presented to the administrative guidelines. Motion carried unanimously.

MOTION by Woller, second by Liberty to approve the purchase of SpringBoard Language Arts resources for grades 6-8 in the amount of \$10,058.13 to be paid from the 2022-2023 budget. Motion carried unanimously.

MOTION by Volpe, second by Woller to approve changing the April 20, 2022 Regular Board Meeting date to April 19, 2022. Motion carried unanimously.

Osness joined the meeting at 6:01 p.m.

MOTION by Liberty, second by Ashbeck to approve the donation of funds from Incredible Bank valued at \$3,400.00 for Washington Elementary students to attend the production of *Cats* at the Grand Theater in Wausau. Motion carried with Osness abstaining.

Dr. John Sample and Kevin Blake updated the Board on the sessions they attended at the State Education Convention.

Krueger left the meeting at 6:09-6:11 p.m.

President Blake asked if anyone wanted anything pulled from the consent agenda. Volpe asked to pull the Personnel Report from the consent agenda. The Board had questions and discussion surrounding the Personnel Report.

MOTION by Volpe, second by Yingling to remove the Personnel Report from the Consent Agenda and make it a stand alone item (beginning next month). Motion carried unanimously.

MOTION by Volpe, second by Krueger to approve consent agenda items a through e, which includes the second reading of Policy 8510 Wellness; minutes of the January 26, 2022, meetings; claims, vouchers and receipts totaling \$3,278,371.24; the personnel report [as presented](#), contingent upon the satisfaction of the appropriate liquidated damages for resignations, if applicable; and, donations totaling \$310.00. Motion carried with Ashbeck abstaining from the January 26, 2022 minutes.

For "Items for Future Meetings and Possible Action to Approve the Future Discussions Thereof", Yingling asked to look at ESSER III funds and potentially give staff bonuses off of it. Yingling asked to look into doing a risk assessment for certain duties we have per the audit. Osness asked to look into private schools participating in MAPS sports/activities, including BVA students and non-traditional students. Volpe asked to talk about vetting a process for board member's request to put something on the agenda for a Committee or Regular Board Meeting. Krueger asked to look at the parking in front of the middle school.

Radio Schedule: Thursday, February 17, 2022 at 8:15 AM @ Bluejay 730 Radio Station.

Future Meetings

- Special Board Meeting: Wednesday, February 23, 2022 @ 5:30 p.m. in the Board Room
- Safety Committee Meeting: Monday, February 28, 2022 @ 12:30 p.m. in the Board Room
- Facilities Committee Meeting: Wednesday, March 2, 2022 @ 3:30 p.m. in the Board Room
- Finance/HR Committee Meeting: Wednesday, March 2, 2022 @ 4:30 p.m. in the Board Room
- Policy Committee Meeting: Thursday, March 3, 2022 @ 4:30 p.m. in the Board Room
- Head Start Policy Council Meeting: Tuesday, March 8, 2022 @ 5:30 p.m. at PRSYL
- Curriculum/Technology/Pupil Services Committee Meeting: Wednesday, March 9, 2022

- @ 4:30 p.m. in the Board Room
- BVA Governance Board Meeting: Thursday, March 10, 2022 @ 12:45 p.m.
- Regular Board Meeting: Wednesday, March 16, 2022 @ 5:30 p.m. in the MHS Auditorium

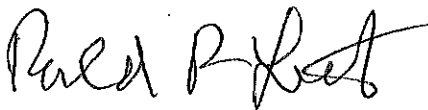
President Blake called for a MOTION to adjourn into executive (closed) session pursuant to Wisconsin Statutes under Section 19.85(1) (c) consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and, (f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. The purpose of the closed session is to consider and act upon parental requests for student opt out of state assessments, including the potential for a closed session(s) to review the specifics applicable to the affected student(s) if the discussion of such in open session would be likely to have an adverse effect upon the reputation of such student(s) pursuant to Section 19.85(1)(f), Wis. Stats. Any such closed session(s) shall be immediately followed by reconvening in open session for further consideration and, ultimately, action upon the parental requests; and, to discuss the status of an administrator currently on paid administrative leave. MOTION by Yingling, second by Ashbeck to adjourn into executive session. Motion carried on a roll call vote.

6:58 p.m. - 5 minute break to get organized.

MOTION by Volpe, second by Yingling to reconvene into open session. Motion carried unanimously.

MOTION by Osness, second by Liberty to approve the parental request for Student A to opt out of state assessments. Motion carried unanimously.

MOTION by Yingling, second by Ashbeck to adjourn at 7:10 p.m.



Ronald Liberty
Board Clerk

Tammy Woller
Recorder

**MAPS BOARD OF EDUCATION
TOPIC SUMMARY SHEET**

Date of Board Meeting: February 2, 2022 Finance/HR Meeting
February 16, 2022 Regular Board Meeting

TOPIC: **CESA 9 Shared Services Contract for 2022-2023**

BACKGROUND: Each year the CESA 9 Shared Services Contract comes to the Board as a recommendation for approval.

BUDGET/FISCAL IMPACT: Please see the attached proposed CESA 9 2022-2023 Shared Services [Contract](#). The Shared Services Catalog, CESA 9 Staff Directory, and Webpage for Networking Opportunities links are also attached.

POLICY IMPACT: None

AGENDA CATEGORY: Policy Issues
 Monitoring Data
 Action Item
 Information

RATIONALE: The contract for 2021-2022 has significantly increased from last year due to the addition of a school psychologist position needed for the 2022-2023 school year for 166 days and other services. Please see the summary below which explains the amount differences from last year's CESA 9 Shared Services Agreement.

Services removed from last year's service agreement:

- Standards and Assessment/Curriculum Coordinator \$13,300

Services added from last year's service agreement:

- 20 days of Customized Continuous Improvement \$13,300
- Behavioral/Mental Health Intervention \$7,000
- Occupational Therapist \$13,200
- School Psychologist \$107,070

Services retained from last year's agreement at an increased cost:

- Comprehensive School Health Services \$6.00 increase
- Speech Language Pathologist \$48,397 increase
- Visually Impaired Teacher @ 3 additional days \$2,141 increase
- E-Rate Application \$2,804 increase
- Environmental Services \$245 increase

The total increase for the 2022-2023 CESA 9 Shared Services Agreement is \$177,873 as compared to the 2021-2022 agreement.



COMPLETING YOUR CESA 9 SHARED SERVICE CONTRACT

Step 1 Review the catalog

Review the catalog to determine if other CESA services could help you address your district needs for the upcoming year. The catalog provides a brief description of each service and is numerically keyed to the contract (Service Selection – Part A). Both the catalog and the contract are linked to the CESA 9 website where additional information and resources can be found. You can also visit <https://www.cesa9.org/programs/catalog-of-services> to access the catalog directly.

Step 2 Select & update services

- Review your district's Shared Service Contract – Part A – Service Selection. The contract reflects the CESA 9 services that are currently being utilized. The budgeted figures indicated are our best estimate of the investment for services in 2022-23 and reflect the 11% discount available, assuming your district is a Continuous School Improvement Services Member (Service #1). Direct service costs are for current service levels.
- If you would like the CESA 9 Leadership Team to consult with you regarding your shared services, please contact [Karen](#).
- Note any anticipated reductions or increases on direct services, if possible.
- Check the appropriate “Renew or Add” or “Non-renew” column when selecting services.
- Contact [Hilary](#) in the CESA 9 business office for cost estimates on new services.

Step 3 Obtain approval and signatures

- An authorized administrative signature is required on Part A and a Board of Education President or Clerk must sign Part B.

Step 4 Submit your contract to CESA 9

- Return both the Part A and Part B documents to CESA 9 at your earliest convenience but no later than April 14, 2022 (so we can meet the legal requirements for issuing educator contracts)
- Return by mail to 304 Kaphaem Rd, Tomahawk, WI 54487 or by email to businessoffice@cesa9.org, or by FAX to 715-453-7519.

Our Agency is here to serve our member districts in whatever capacity we can. If you have a specific need that you do not see listed in the catalog, please [contact us](#). We will work with you to design and customize the solutions and services you need to support your district in achieving your mission, vision, and goals.





2022-23 Shared Service Contract Part A - Service Selection

This agreement is made in duplicate between the CESA 9 Board of Control, party of the first part, and **MERRILL AREA PUBLIC SCHOOLS** party of the second part. WHEREAS, CESA 9 has been authorized to provide services to school districts on a cooperative basis and has been authorized to enter into and approve service contracts with local school districts, county boards of supervisors, and other cooperative educational service agencies as provided in Chapter 116, Wisconsin Statutes. Additional terms of this agreement are set forth in Part B - Signature Page.

Please note the following:

- Detailed service descriptions are available in the [CESA 9 Catalog of Services](#).
- Budget amounts are only included for services that are currently being utilized. Please refer to the CESA 9 Catalog of Services or contact the [CESA 9 Business Office](#) for pricing of additional services.

Sign and return completed contract to the CESA 9 Business Office by April 14, 2022

Catalog Number	Service	Notes	Budget	<input type="checkbox"/> To Renew or Add	<input type="checkbox"/> X To Non-renew	Contact Me to Discuss
Continuous School Improvement Services						
1	Continuous School Improvement Services Membership		\$28,500	<input checked="" type="checkbox"/>		
2	Customized Continuous School Improvement Services	20 days w/ CSI team	\$13,300	<input type="checkbox"/>		
3	Academic & Career Planning (ACP)		No Charge	<input checked="" type="checkbox"/>		
4	Behavior & Mental Health Intervention Support	10 days	\$7,000	<input type="checkbox"/>		
5	Career Pathways		No Charge	<input checked="" type="checkbox"/>		
6	Career & Technical Education (CTE) Consortium			<input type="checkbox"/>		
7	Career & Technical Education Coordinator (CTEC) Services			<input type="checkbox"/>		
8	Carl Perkins CTE Grant Consortium		% Allocation	<input type="checkbox"/>		
9	Coaching Support			<input type="checkbox"/>		
10	Comprehensive School Health Services		\$730	<input checked="" type="checkbox"/>		
11	Culture Playbook & R Factor Training			<input type="checkbox"/>		
12	Driver's Education Services			<input type="checkbox"/>		
13	Early Childhood (EC) Program Services		No Charge	<input checked="" type="checkbox"/>		
14	Educator Effectiveness (EE) Support		No Charge	<input checked="" type="checkbox"/>		
15	Literacy Intervention Support			<input type="checkbox"/>		
16	Project SEARCH	1 Enrollment	\$10,000	<input checked="" type="checkbox"/>		
17	Promoting Excellence for All (PEFA)			<input type="checkbox"/>		
18	Reading Specialist			<input type="checkbox"/>		
19	Regional Special Education Network (RSN)		No Charge	<input checked="" type="checkbox"/>		
20	StarLab Services		Per PO			
21	Technology & Digital Learning Consortium		\$2,200	<input checked="" type="checkbox"/>		
22	Title I Support Services		No Charge	<input checked="" type="checkbox"/>		
23	Title III Grant Consortium		No Charge	<input checked="" type="checkbox"/>		
24	Transition Improvement Grant (TIG)		No Charge	<input checked="" type="checkbox"/>		
25	Universal Design for Learning (UDL) Grant		No Charge	<input checked="" type="checkbox"/>		
26	Wisconsin Information System for Education (WISE) Support		No Charge	<input checked="" type="checkbox"/>		
27	Wisconsin Digital Learning Collaborative (WDLC)		No Charge	<input checked="" type="checkbox"/>		

2022-23 Shared Service Contract Part B - Signature Page

CESA 9 has been authorized to provide services on a cooperative basis and has been authorized to enter into and approve service contracts with local school districts and other agencies as provided in Chapter 116, Wisconsin Statutes.

CESA 9 hereby agrees to provide to the party of the second part, services to be performed by legally qualified personnel. Information regarding services to be performed is included in the services catalog. CESA 9 agrees to forward federal and/or state funds which are due to the party of the second part as soon as possible after receipt of said funds.

District/Client agrees to pay the pro-rata gross costs for all services rendered. Payments under this contract shall be made to the Business Office of CESA 9 at 304 Kaphaem Road, Tomahawk, Wisconsin 54487 following receipt of invoice.

All invoices from CESA 9 will be on budgeted estimated costs except the last billing shall reflect the net annual cost of the contract's service.

The District/Client agrees to reimburse CESA 9 for its proportionate share of costs of the services provided under this contract including but without limitation because of enumeration, unemployment compensation, litigation expense, collective bargaining, and monetary awards by courts and agencies as per Section 116.03(4).

Unless the District/Client gives written notice to CESA 9 on or prior to April 14, 2023 that this contract is not to be renewed as to one or more of the enumerated services, CESA 9 shall have the option to renew this contract for any of the listed services for the following 2023-24 school year.

CESA 9 is the sole employer of the person or persons providing services under this contract and will follow all applicable state and federal employment laws.

In witness thereof, the parties have set their hands on the date written below.

CESA 9

DocuSigned by:

Andy Merry

Chairperson, Board of Control

DocuSigned by:

Karen Wendorf-Heldt

Secretary, Board of Control

1/7/2022

Date

District/Client

President or Clerk, Board of Education

District/Client

Date



Networking Opportunities

[Link to CESA 9 Webpage for Networking Opportunities](#)

CESA 9 offers a variety of networking opportunities for school district staff.

Included in Continuous School Improvement Services Membership Fee

- Business Office Support Staff
- District Assessment Coordinators (DAC)
- Joint Leadership
- Principal & Curriculum Director Leadership
- Professional Advisory Committee (Co-funded with Administration Service)

No Cost for CESA 9 Districts - Funded by Grant Dollars

- Carl Perkins Consortium
- Early Childhood
- Educator Effectiveness - EPIC & EEL Districts
- Educator Licensing Lead Contacts
- Regional Service Network (RSN)/Special Education Directors
- Title III Consortium
- Youth Apprenticeship Consortium

Networks Available for a Registration Fee

- Elementary Math Leadership
- Fine Arts Teachers
- Instructional Coaches
- Library Media Specialists
- Reading Teachers
- School Counselors
- School Social Workers
- Social Studies Teachers
- Technology Directors
- Technology Integration Specialists/Coaches
- Title I Network
- World Languages Teachers

MAPS Monthly Personnel Report: Who, When, Where, & Why

Position	Location	Prior Employee	Internal or External Hire	New Hire	Salary / Wage	Start Date
Associate Principal	PRMS	Mark Seaman		Filled by Transfer		
Associate Principal	KATE	Matthew Schult		To be filled for 2022-23 School Year		
School Psychologist	District	Veronica Krueger		To be filled for 2022-23 School Year		
School Psychologist	District	Von Saunders		To be filled for 2022-23 School Year		
School Psychologist	District	Joey Powell		To be filled for 2022-23 School Year		
High School Science Teacher	MHS	Tamara Lahren		Filling with Long Term Sub at this time		
High School Special Education Teacher	MHS	Adam Smith		Filling with Long Term Sub at this time		
Part Time Aquatic Director	PRMS	Cherish Hoy				
Human Resources Assistant	CO	Natalia Swalloski		Not Being Filled At This Time		
Special Education Aide	WASH	Nancy Beyersdorf				
Special Education Aide	KATE	New Position				
Middle School Teacher	PRMS	Amy Beyer		To be filled for 2022-23 School Year		
Middle School Teacher	PRMS	Jill Reiche		To be filled for 2022-23 School Year		
Part Time Custodian	District	Lance Baker	External	Deanna Davis	\$18.24 (Grd 9, Level A)	2/18/22
Instructional Coach	PRMS	Matthew Schult		To be filled for 2022-23 School Year		
All Positions Below are Being Hired with ESSER 2 or 3 Funding (Unless Stated Otherwise)						
Special Education Instructional Coach (2 of 2)	Multiple Buildings	New ESSER Position		Not Being Filled At This Time		

Leaving Employee	Location	Leave Type	Last Date Employed	Years of Service	Position

Transfers	Employee Type	Previous Position	New Position	Effective Date	Authorizer(s)
Kevin Krueger	Custodial	1st Shift Custodian	2nd Shift Custodian	2/6/2022	Then/Bergman
Kip Swope	Custodial	2nd Shift Custodian	1st Shift Custodian	2/6/2022	Then/Bergman
Matthew Schult	Administrator	Associate Principal	Associate Principal	7/1/2022	Martinovici/Skutak

New Seasonal, Limited-term, & Grant Employees

Position	Location	Season/Type	Supervisor	New Hire	Salary
Student Worker	PRSYL	2021-22 School Year	Trisha Detert	Molly Dallman	\$8.25/hr
Marching Band	MHS	Spring	John Miller	Timothy Verdoom	\$404
Color Guard	MHS	Spring	John Miller	Ashley Buchacek	\$404

Leaving Seasonal, Limited-term & Grant Employees	Location	Leave Type	Last Date Employed	Years of Service	Position

Clarifications

Definitions:	Reported to the BOE?	Responsibility
<u>Transfer</u> : Same type of position AND same task (could be different grade level too), but a different building	Yes	Principals
<u>Scheduling</u> : Same building AND same task, but a different grade level	No	Principal
<u>Hiring Process</u> : The task is new to an individual and/or the individual was not asked by an administrator to "move."	Yes	HR
<u>Substitutes</u> : Individuals hired to do work when a regularly scheduled employee is absent	No	Mixed
<u>Student Workers</u> : Students hired at minimum wage for a variety of tasks (after school programs, clerical, lifeguard, etc.)	No	Mixed
When the Board hires a coach and there is a shuffle that needs to happen due to an empty position or someone does not sign the "dotted line" after board approval, etc., Administration has taken the liberty of moving approved coaches from one position to another without re-approval at this time. The same will happen when a position gets "split" between two individuals as a result of time constraints.		

Updated AFTER committee meeting but BEFORE the posting for the regular board meeting

Updated AFTER the regular board meeting was posted, but BEFORE the actual board meeting

All summer school positions will be filled based on enrollment

All co-curricular pay rates are subject to any future changes made to the compensation plan established by the Board